

DRAFT

**MINUTES OF MEETING OF THE ACTON FIELD TRUST HELD AT 7 P.M. ON
TUESDAY 24TH FEBRUARY 2026.**

IN THE SMALL COMMITTEE ROOM, ACTON VILLAGE HALL

Present: Chair: Christine Johnson, Treasurer: Nick Antill, Secretary: Jenny Antill, Julie Black, Barry Caradine, John Gibbens.

1. **Welcome** by the Chair
2. **The minutes** of the meeting of Acton Field Trust held on Wednesday 8th October 2025 were agreed as a true record and signed by the Chair
3. **Apologies for absence:** none
4. **Declarations of interest:** None received

ADJOURNMENT for Public Forum. No members of the public were present.

5. Field Maintenance etc.

Work on **removal of saplings** has been completed and came in just under budget.

It was agreed that JG would arrange for the **erection of a small notice board** to inform the public about ongoing works.

Rotational cutting. The recommended window for carrying out the work is between September and January, so the work likely to be ordered after our next meeting in the summer. The first area to be cut should be the triangle of land to the north of the field designated on the plan. Creative Scapes are to be asked to carry out the work. CJ will report back with estimate.

There is still concern about **encroachment on the southern boundary** despite letters having been sent to owners of gardens adjacent to the field. It was agreed that a wire fence should be erected enclosed by planting of a mixed hedge. Creative Scapes will be asked by CJ to carry out the work within the next few weeks. BC to supply some rolls of wire.

6. Treasurer's report.

A surplus of just over £400 has been generated year to date. This was net of about £1,600 paid to Creative Scapes, offset by similar dividend income and a

VAT rebate of just under £500. Cash at the bank stands at just over £4,500. We are due to receive a dividend at end February of about £960.

We have a March year end, which coincides with the Parish Council. As the Parish Council is the corporate trustee, and there are no members, there is no need for us to hold an AGM, and the Treasurer will liaise with the clerk to the Parish Council so that the Acton Field Trust accounts and the Parish Council accounts are approved at the same Parish Council meeting.

Filing the accounts will be much less onerous this year, as our receipts will have been less than £10,000. It will merely require the Treasurer and the Clerk to submit an on-line annual return.

7. Future agenda items.

Ancient oak trees not owned by the Trust overhanging the public footpath

8. Date of Next Meeting. July.

The meeting closed at 7.40 pm

Jennifer Antill

Secretary.

February 2026.