

**AGENDA FOR A MEETING OF THE ACTON FIELD TRUST TO BE HELD ON
THURSDAY 8TH OCTOBER 2025 AT 7 PM AT ACTON VILLAGE HALL**

- 1. Welcome**
- 2. Apologies** for absence
- 3** To approve the **minutes** of the meeting held on 28th May 2025
- 4. Declarations of interest**

ADJOURNMENT for Public Forum up to 10 minutes – see Note 1 below

5. Field Maintenance and Planned Work

- (i) To consider any outstanding estimates for work
- (ii) To report on recent visit to field to identify saplings
- (iii) To receive PICUS Test Report re oak tree adjacent to 19 Gotsfield Close
- (iv) To receive report from John Gibbons on schedule for rotational cutting
- (v) To consider erection of a public information board near the entrance, and a sign on the photography post

6. Administration

- (a) to include report on website
- (b) discussion on creation of a policy with respect to requests from local organisations to use the field for various purposes

7. To record details of equipment and other purchases since last meeting

8. Correspondence

9. Treasurer's Report

to include a review of the investment policy.

10. Future Agenda Items

11. Date of Next Meeting

Note 1: During public forum the Chairman will invite anyone present to speak. Acton Field Trust is governed by the Standing Orders of Acton Parish Council which limit each individual's contribution to three minutes. Issues should not be discussed immediately or responded to unless the Chairman authorises. Matters raised may be added to the agenda for a future meeting.

Jennifer Antill. October 2025